

Project Management Foundation

Course Overview

Projects are temporary in nature and aim to deliver a unique product, service or result to clients, organizations or end users. This definition indicate that the project manager need to poses a specific skill set, competency and experience to deliver such a requirement. The **PROJECT MANAGEMENT FOUNDATION Course** will introduce you to the Project Management industry and allow you to get familiar with the lifecycles, knowledge areas, process groups and special tools and techniques.

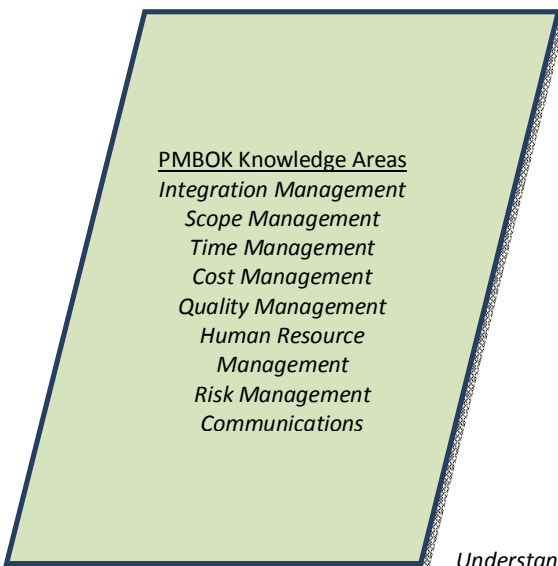
The course content is based on the best practice standard of the Project Management Institute (PMI), the Project Management Body of Knowledge (PMBOK®) fifth edition as well as the ISO Standard for Project Management.

Course Audience

Due to the nature of the course and the intention to introduce you to the industry and the basic concepts, this course target those who are stepping into the industry without any prior knowledge as well as those who are currently involved as part of project teams in any roll and would like to gain the correct understanding of the industry.

Course Structure

The course is class room based, presented in a group setting and will focus on all the required theory as summarized from the PMBOK® as well as the execution of a case study in a small group environment and practical presentations of the outcomes from the small group exercises.



Course Topics

- General concept and definitions
- Organizational influences on projects
- Project and Product Lifecycles
- Project and Operational relationships
- The Project manager and team responsibilities
- The PMBOK process groups
- The 10 PMBOK knowledge areas
- Professional Responsibility
- Individual Practical Exercises
- Small Group Case Studies

Learning Outcomes

Students completing this course will be lectured in the following aspects:

- Understand different project definitions, general concepts, and operational interrelationships
- Organizational structures, the influence of stakeholders and governance processes on projects
- Project selection tools and relationships to business processes
- Rolls and responsibilities of the Project Manager and team
- The development of the project charter, defining the scope and requirements and developing a WBS
- Time planning, schedule development and resource requirement estimations
- Estimation of project costs, developing of the project budget and cost control applying Earned Value Management
- Planning, obtaining, managing and developing the project human resources
- Identify, analyse, manage and control project risks
- Planning and managing communications, procurement and quality
- Identify, manage and control stakeholder engagement

Course Logistics

Duration: 4 Days

Location: Amrec Training Centre, Waterford Park, Corner of Glover and Rabie Streets, Centurion, Pretoria

Student file and reference manual supplied

Lunch, morning and afternoon tea supplied